

Subject: Fwd: Bike way Project Meeting Follow Up
From: Marcos Sanchez <marcos.sanchez@lacity.org>
Date: 4/22/20, 6:11 PM
To: Sarah Bell <sarah.bell@lacity.org>
CC: Karla Maqueda <karla.maqueda@lacity.org>

Let's connect tomorrow about this.

----- Forwarded message -----

From: **Wenn Chyn** <wenn.chyn@lacity.org>
Date: Tue, Apr 21, 2020 at 6:25 PM
Subject: Re: Bike way Project Meeting Follow Up
To: Sarah Bell <sarah.bell@lacity.org>, Richard Wall <30204@lapd.online>, Jesse Ojeda <33272@lapd.online>, Karla Maqueda <karla.maqueda@lacity.org>
Cc: Marcos Sanchez <marcos.sanchez@lacity.org>, Shirley Lau <shirley.lau@lacity.org>, Victor Cortes <victor.cortes@lacity.org>, Naser El-Saheb <naser.el-saheb@lacity.org>, Abbass Vajar <Abbass.Vajar@lacity.org>, Kaddis, Safa <safa.kaddis@lacity.org>

Hi Sarah and Karla,

We are informed by the contractor, Sully-Miller, that they are scheduling to begin field work in 30 days. Sully Miller received the Right of Entry from METROLINK last week and their personnel begins to receive the mandatory safety training this week.

Please advise us when the SanitationTeam will clean up the encampment both underneath the existing vehicular bridge and near the SA Recycling facility. Let us know how to coordinate. Thank you for your great help.

Thanks,
Wenn Chyn, P.E.
Bridge Improvement Division | Senior Construction Engineer
Bureau of Engineering | Department of Public Works
1149 S. Broadway, Suite 750
Los Angeles, CA 90015
Phone: 213 485 1455

ENGINEERING



Proud Recipient of Mayor's Office 2019 gender Equity Award

On Fri, Apr 10, 2020 at 4:44 PM Wenn Chyn <wenn.chyn@lacity.org> wrote:
Hi Sarah,

Hope this email finds you well. I apologized that we did not respond to you earlier. Since our last meeting, the team of the San Fernando Bikeway Phase 3 project has been working actively with an aim to start the field work in April. Although all engineering submittals are in place, we still need Metrolink's right of entry before move-in. According to Metrolink's procedure, the right of entry would be issued after the project field personnel completed their safety training. Unfortunately Metrolink has not been offering such training due to the COVID-19 crisis.

While we continue communication with Metrolink to get the training scheduled, or in an alternate format that would meet current government health orders, we would like to know what effects COVID-19 is having on your ability to do the homeless relocation and clean-up for this project. We appreciate LASAN and LAPD's support for our contractor's crew and City staff to perform the field work safely.

Much thanks and stay safe.

Wenn Chyn, P.E.
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On Fri, Feb 7, 2020 at 6:26 AM Sarah Bell <sarah.bell@lacity.org> wrote:
Good morning,

Happy Friday! I am circling back to see if there is a timeline for this project yet? I want to make sure that we have ample time to coordinate our LASAN teams to handle the clean-up and have the area ready for your contractor.

Please advise.

Thank you,

Sarah

On Tue, Jan 14, 2020 at 10:47 AM Kyle Chan <kyle.chan@lacity.org> wrote:
Good Morning Karla,

FYI, the conference room in our field office is relatively small (can fit ~8-10 people comfortably), so if you have a larger room at your office, we could meet there instead. If not, we should be able to make it work at our field office by meeting in the larger lobby area. Please let us know where you want to meet. Thanks.



Kyle Chan, M.S., P.E.

Civil Engineering Associate III | Design Build Group
Engineering Services Division | Bureau of Street Services
Department of Public Works | [City of Los Angeles](https://www.cityoflosangeles.org)
[1149 S Broadway 4th Floor, Los Angeles, CA 90015](https://www.cityoflosangeles.org)
O (213) 847-4281 | kyle.chan@lacity.org

On Thu, Jan 9, 2020 at 7:35 AM Kyle Chan <kyle.chan@lacity.org> wrote:
Good Morning Karla,

Our field office address is [11480 Penrose Street, Los Angeles, CA 91352](https://www.google.com/maps/place/11480+Penrose+Street,+Los+Angeles,+CA+91352/@34.148,-118.254,15z), which is about 5 minutes from the San Fernando & Branford intersection. Please let us know if you have a closer office you would like to use, or if this location is acceptable. Thanks.



Kyle Chan, M.S., P.E.

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O (213) 847-4281 | kyle.chan@lacity.org

On Wed, Jan 8, 2020 at 6:47 PM Karla Maqueda
<karla.maqueda@lacity.org> wrote:

Hi everyone,

The LAPD officers have confirmed for Wednesday January 15th, 2019 at 10:30am. Which of our offices is closest to Old San Fernando Road and Branford in case we need to visit the location during the meeting?

Best,
Karla

On Mon, Jan 6, 2020 at 9:42 AM Sarah Bell <sarah.bell@lacity.org> wrote:

Happy New Year Everyone!

So far I am available either day. Please send a calendar appointment when the date and time are finalized.

Thank you,

Sarah
Sarah Elizabeth Bell
Public Relations Specialist
Community Services Group
Los Angeles Sanitation and Environment
[1149 S. Broadway, Ste 500](#)
[213-847-3457 \(direct\)](#)
sarah.bell@lacity.org

On Wed, Jan 1, 2020 at 8:12 PM Wenn Chyn <wenn.chyn@lacity.org> wrote:

Hi Karla and Marcos,

Hope you have enjoyed a nice holiday time. We are getting back to you to schedule our next meeting. We have two proposed dates and times:

1. Wednesday January 15, 10:30. The construction team has regular meetings with the contractor on Wednesday mornings in the field office which is near your office. The team meeting will be over by 10:30. If you are available at that time, you are welcome to meet us there. Or,
2. Thursday January 16, say 9:30. We can meet at your office.

Thank you for coordinating with the LAPD and other City personnel who will be able to provide necessary assistance for the construction.

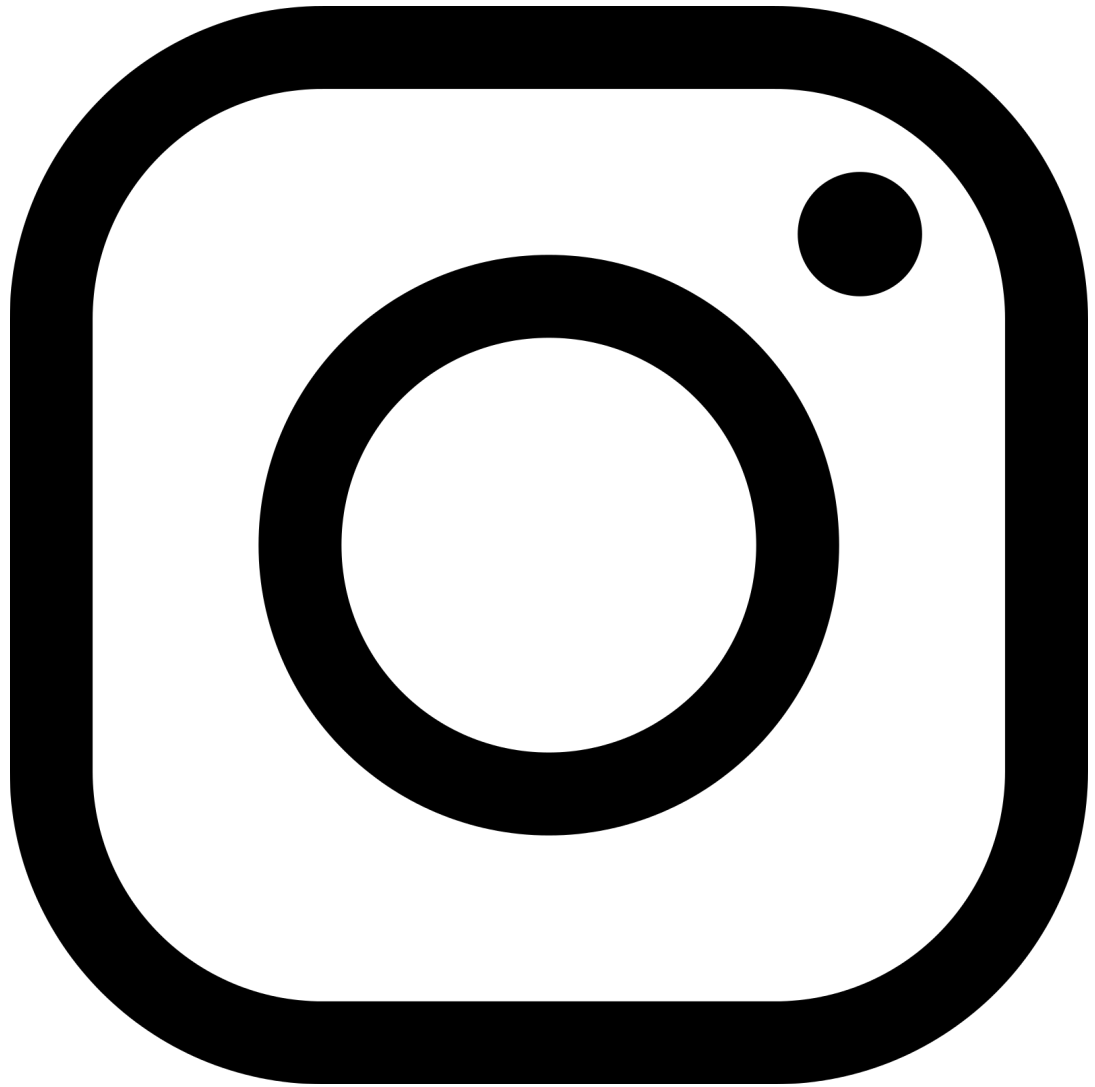
Thanks,
Wenn Chyn, P.E.
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[Los Angeles, CA 90015](#)
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On Mon, Dec 16, 2019 at 12:15 PM Wenn Chyn

<wenn.chyn@lacity.org> wrote:

Thanks everyone for your help! Attached is the sign-in sheet with an additional name.

Thanks,

Wenn Chyn, P.E.

Bridge Improvement Division | Senior Construction Engineer

Bureau of Engineering | Department of Public Works

[1149 S. Broadway, Suite 750](#)

[Los Angeles, CA 90015](#)

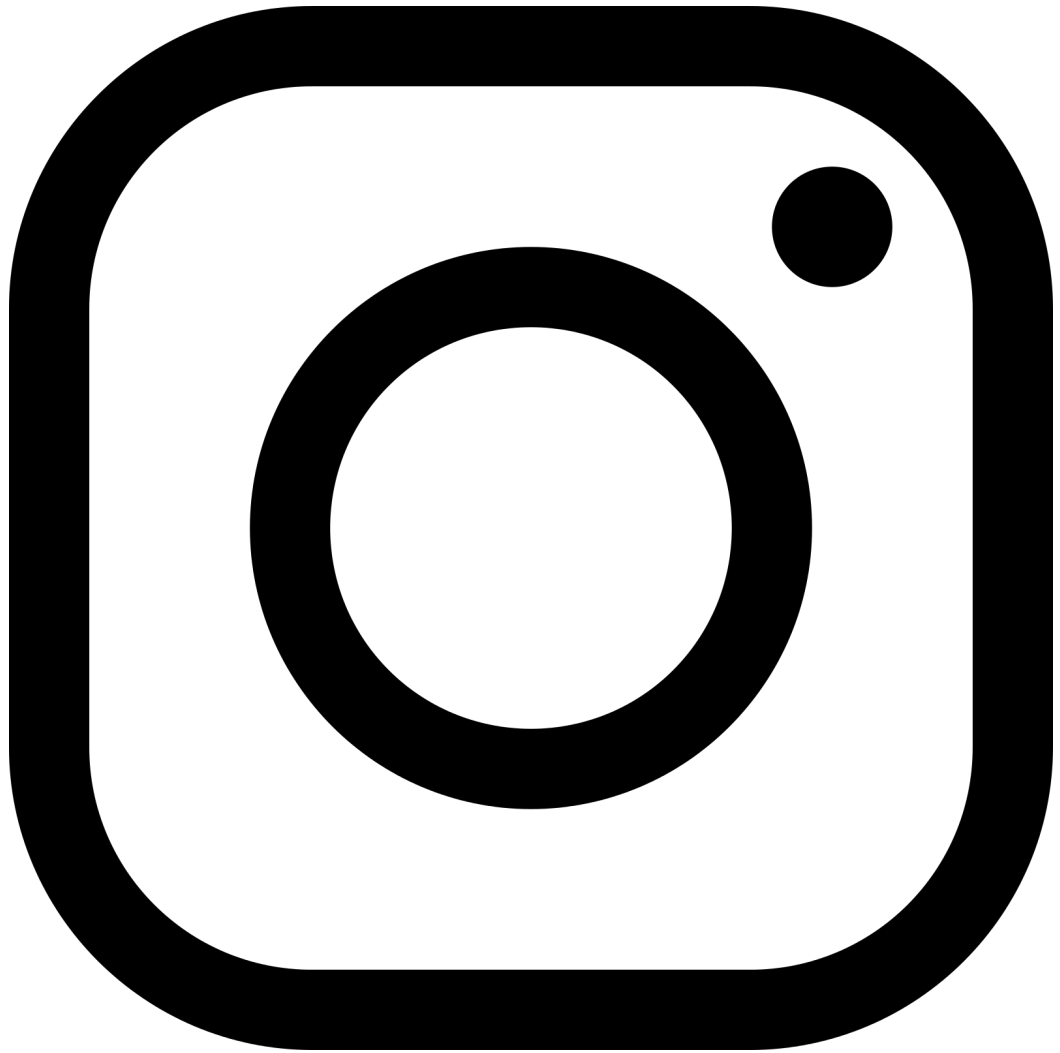
Phone: 213 485 1455

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On Fri, Dec 13, 2019 at 3:35 PM Claudia Veronica Carrillo
<claudia.carrillo@lacity.org> wrote:

Hi Karla,

Please see below for my notes on today's meeting.

1. There are currently about 50 people
 - a. 30 under the bridge
 - b. 20 along San Fernando Rd
3. Per the contractor's current tentative schedule, temporary fencing to be installed in mid-February and bridge construction activities to begin in March 2020.

4. Sanitation recommends for the contractor to fence the work area and declare it an official work zone. The contractor must add no trespassing signage with municipal codes. Having a declared work zone allows LAPD to have easier access to vacate the area as well to enforce trespassing daily for the first four weeks of construction.
 - a. Fencing subject to Metrolink review and approval.
2. CD6 proposes a construction staging area for the contractor, along old San Fernando Rd.
3. Sanitation to be kept in the loop of construction activities and schedule.
 - a. Sarah Bell requires a minimum of 20-day advance notice to coordinate clean up activities on the surface streets. Clean-up on surface streets can be done in one day.
 - b. Minimum of a one-month advance notice to coordinate clean-up under the bridge. Clean up activities under the bridge takes about 3-4 days.
 - c. Clean up for the bridge to be closely coordinated once the contractor is closer to breaking ground. Clean up activities to be performed the week before the contractor breaks ground.
4. CD6 requests for groundbreaking ceremony to be scheduled after the bridge and streets have been cleared out.
 - a. DOT to coordinate with Sanitation to clean the street prior to the groundbreaking ceremony. Sanitation requires 2-3 weeks of advanced notice to coordinate street cleaning.
2. BOE/BSS/DOT to explore long term mitigation for securing the spans of proposed bicycle bridge and existing vehicular bridge over Tujunga Wash. Including a concept design and cost estimate to be presented to CD6.
3. Next meeting to be scheduled for the second week of January at CD6 office. Invite to be sent by Karla Maqueda.

Respectfully,



Claudia Carrillo
Civil Engineering Associate | DesignBuild Group
Engineering Services Division | Bureau of Street Services (Streets LA)
Department of Public Works | [City of Los Angeles](#)
[1149 S Broadway 4th Floor, Los Angeles, CA 90015](#)
O [\(213\) 847-5260](#) | claudia.carrillo@lacity.org

On Fri, Dec 13, 2019 at 12:28 PM Karla Maqueda
<karla.maqueda@lacity.org> wrote:

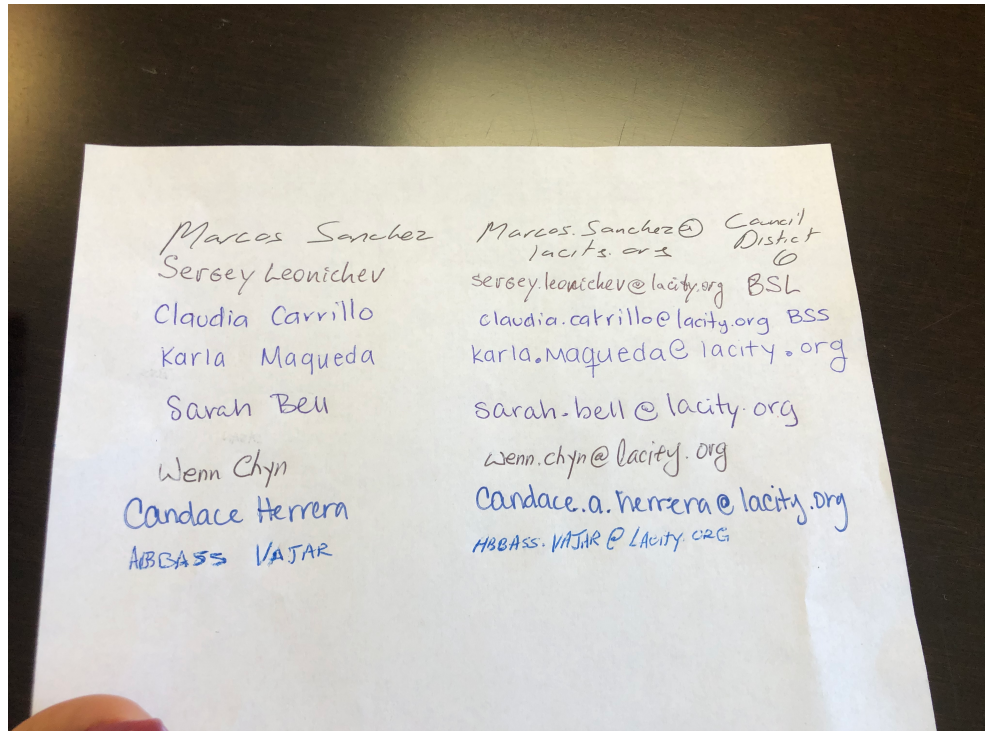
Hi everyone,

Thank you all for a great meeting!

Key Takeaways:

- New Meeting second week of January
 - **CD6** brings in LAPD (SLO, Captain Grimes, Commander Hamilton)
 - **BSS** brings contractor
- Work beginning early april, site must be secure by end of March
- **BOE/BSL/DOT** exploring environmental changes (backfill or sturdy fence) for the bridge in phase 2 to potentially apply to phase 3 bridge.
- **BSS + Contractor** looking into expanding constructions zone with Metrolink to be as large as possible.
- **BSL** will have a game plan on retrofitting lights down san fernando from branford to sheldon by groundbreaking
- **CD6** coordinates LAHSA, LAFH
- **Sanitation and CD6** coordinating clean ups with at least 3 week prior notice of desired clean up date
- Candance.a.herrera@lacity.org is the contact for bikeway path maintenance once it open to the public.

I have attached the sign up sheet and a visual of what our office is thinking the construction zone should be.



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Sixth Council District
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karla.maqueda@lacity.org

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